

CONSTITUTION

ARTICLE 1. NAME

The name of this church is **Asian Evangelical Church**. This church is incorporated in the State of Connecticut.

ARTICLE 2. OBJECT

Section 1. Vision. Asia Evangelical Church is a body of Christ who desires to know, to love, to glorify, and to worship God; to fully revere and obey His Word, the Bible; and to be wholeheartedly committed to minister God's love to all nations.

Section 2. Mission Statement. Asia Evangelical Church is an autonomous¹ (1Self-governed, self-proclaimed, and self-supported; yet, maintaining Christian fellowship with true Christian Body as a whole) body of believers in the Lord, Jesus Christ who commits to preach His Gospel to all creatures; to teach them to submit to God's Word, the Bible; and to give all members equal opportunity to fully exercise their spiritual gifts to prepare God's people for the works of service in building up the Body of Christ locally and to the end of the earth; and in all our Christian services, we want Jesus Christ to be fully glorified, and we want people to be living under His Lordship.

The purpose of AEC is to provide for: The assembling together of God's children for Bible reading, prayer, worship, and work, the administration of the New Testament ordinances of the Lord's Supper and Baptism; the maintenance of a preaching and teaching ministry and the proclaiming of the Gospel of the Lord Jesus Christ both at home and abroad unto the salvation of souls and the spiritual growth of believers.

ARTICLE 3. DOCTRINAL BASIS

Doctrinally, this church shall be based upon the following confession of faith:

1. We believe in the Scriptures of the Old and New Testaments as inspired by God and inerrant in the original writings, and that they are of supreme and final authority in faith and life.
II Timothy 3:16,17; II Peter 1:21.
2. We believe in one God, eternally existing in three person: Father, Son, and Holy Spirit.
Matthew 28:19; John 14,10, 13, 16-17, 26; II Corinthians 13:14.
3. We believe that Jesus Christ was begotten by the Holy Spirit, born of the Virgin Mary, and is true God and true man. Matthew 1:18,23; Luke 1:35; John 17:11 and 21.
4. We believe that man was created in the image of God; that he sinned, and thereby incurred, not only physical death, but also that Spiritual death which is separation from God; and that all human beings are born with a sinful nature; and, in the case of those who reach moral responsibility, become sinners in thought, word, and deed. Genesis 1:26-27, 2:7; Jeremiah 17:9; Ezekiel 18:4 Romans 3:23, 5:12; Ephesians 2:3.
5. We believe that the Lord Jesus Christ died for our sins, according to the Scriptures, as a representative and substitutionary sacrifice; and that all who believe in Him are justified on the ground of His shed blood. Isaiah 53:6; John 3:16; Romans 5:9, 12, 6:23; I Corinthians 15:3,21; I Peter 2:24.
6. We believe in the resurrection of the crucified body of our Lord, in His Ascension into heaven, and in His present life there for us, as High Priest and Advocate. Luke 24:6Acts 1:9;Hebrews 4:14, 10:12.
7. We believe "that blessed hope" the personal return of our Lord and Savior, Jesus Christ. John 14:3; Acts 1:11; I Thessalonians 4:13-18; Titus 2:13; Revelation 1:7.
8. We believe that all receive by faith the Lord Jesus Christ are born again of the Holy Spirit, and, thereby, become children of God. John 1:12-13, 3:3; I Peter 1:23.
9. We believe that those who have been born again have everlasting life and shall not come into

condemnation, but are passed from death unto life; and that the Lord Jesus Christ gives unto them eternal life and they shall never perish, neither shall any man pluck them out of God's hand. John 5:24; John 10:28-29.

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10. We believe in the bodily resurrection of the just and unjust, the everlasting blessedness of the saved, and the everlasting punishment of the lost. Matthew 25:46; John 3:36; Romans 14:10; Revelation 20:12, 15.

ARTICLE 4. MEMBERSHIP COVENANT

To be accepted into membership of this church, a person shall be a believer in the Lord Jesus Christ and shall give evidence by his confession and conduct that he is desirous of living in real fellowship with Him. He shall sign the Confession of Faith and Covenant and shall be duly examined and voted into membership.

ARTICLE 5. MEMBERSHIP

Desiring fellowship with the members of this church, I now reaffirm my faith in the Lord Jesus Christ as my personal Savior and acknowledge Him to be the Lord and Master of my life. I covenant and promise by His grace to submit to the practice and discipline of this church body as it seeks to glorify the Lord Jesus Christ and I promise to share in its works and support it by attendance, prayer and gifts as the Lord enables and leads me. I further understand that if my views on the church Covenant change, or if my doctrinal views change in the Church Covenant change, or if my doctrinal views change in such a way as to alter or negate any of the doctrines contained in the Doctrinal Statement of this Church, it is my responsibility to notify the Pastor or the Chairman of the Board of Elders of this change.

ARTICLE 6. GOVERNMENT

The Lord Jesus Christ is recognized as the Head of the Church and the Holy Scriptures the supreme guide. The earthly government of this church is vested in its members who exercise the right of control in all of its affairs, limited only by this constitution and by-laws. This church is free and independent of other churches and ecclesiastical authorities, unaffiliated with any denomination. It will, however, work in harmony with other individuals, churches or organizations of like precious faith.

ARTICLE 7. AMENDMENTS

This constitution may be amended only by a ninety percent affirmative vote of all of its members present and voting and only at an Annual Meeting of the church. No proxy or absentee votes will be honored. The proposed amendment shall be laid before the congregation in writing no less than one month before the time of the proposed action, and read from the pulpit during the worship service for two weeks immediately preceding such meeting.

BY-LAWS

ARTICLE 1. MEMBERSHIP

Section 1. Reception of Members. Members shall be received into the fellowship of this church only by confession of a personal faith in Jesus Christ as Lord and Savior. All candidates shall appear before the Board of Elders to bear testimony to their faith and to acknowledge that they have received Jesus Christ as their personal Savior. Candidates shall sign a copy of membership covenant submit it to the Board of Elders. Letters of termination or recommendation from other churches will be accepted, but they are not part of the membership procedure for this church.

Section 2. Age and Privileges. No persons may be received into membership before they have reached their twelfth birthday; and no members shall have a vote until they have reached their eighteenth birthday will have all the privileges of the church, including the right to attend business meetings and expression from the floor. No member under twenty-one years of age may be elected to the stated offices of the church which are listed in Article II, Section 1.

Section 3. Discipline . Discipline of the members shall be the responsibility of the Board of Elders, and shall be in accord with the eighteenth chapter of Matthew and other Scripture . Any member guilty of gross misconduct and not evidencing real repentance after being admonished by the Elders, upon recommendation of the Elders must be referred to the church for possible dismissal.

Section 4. Termination of Membership:

Paragraph 1. Any member desiring to withdraw membership shall present a resignation in writing to the Board of Elders. Action must be taken promptly by the Elders, provided, however, that the Pastor or other Elders have had an opportunity, where possible, to fully investigate the reason for such request.

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Paragraph 2. Members who have been out of touch with the fellowship of the church for one year, or have broken their covenant with the church, shall, when practicable, be contacted by the Pastor or the Elders. Upon recommendation of the Board of Elders, their names must be posted on the church bulletin board for at least one month, after which the Elders may vote to have their names removed from the membership.

Section 5. Missionary Membership. Any missionary supported by the AEC is entitled to hold missionary membership in the church, even though he may hold membership in another church, where he serves, providing he meets the requirements of Article I, Section 1. Missionary members shall be entitled to all rights and privileges of regular members. Extended periods of absence are expected due to the nature of their work and shall not be cause for termination of membership.

ARTICLE 2. OFFICES AND COMMITTEES

Section 1. Stated Officers of this Church shall consist of the Pastor, Moderator, Clerk, General Treasurer, Sunday School Superintendent, a Board of Elders a Board of Deacons. Other officers shall be elected at the discretion of the Church. All officers must be members of the Church.

Section 2. Elections. Except for the committees appointed by the Board of Elders, all officers and committees shall be elected by written ballot at the Annual Meeting. Unless otherwise stated, the term of office shall be for one year or until successors are elected. No member shall serve as Chairman of a church committee or board defined in the By-Laws for more than three consecutive years. All elections shall be by majority vote; except Pastors, Elders, Deacons, and Nominating Committee members which shall require a three-fourths vote of the members present and voting. Vacancies of stated officers, as defined in Article 2, Section 1, which occur during the year shall be referred by the Moderator to the Nominating committee and then voted upon by the church. Other vacancies on boards and committees will be filled by the Elders after consulting with the Nominating Committee. Unless otherwise specified , all officers shall be elected for a one year term of office.

Section 3. Pastors. A Pastor must Scripturally qualify as Elder or Bishop as outlined in I Timothy 3:1-7; Titus 1:5-9; and other Scriptures. He shall shepherd the flock, preach and teach the Word, and promote the Spiritual welfare of the church and those whom it serves. He shall hold his office without limitation of time. He shall without further election be a member of the Board of Elders, excepting he may be excused from the Board when matters concerning himself are considered. He shall be an ex-officio member of the all boards and committees. He shall make a report of the year's work at the Annual Meeting. The pastoral relationship may be dissolved by a written notice of such intention, three months in advance, by the church or the pastor. A shorter notice may be given by mutual consent.

When a vacancy occurs, upon recommendation of the Board of Elders and three-fourths vote and his reception into membership, a new pastor shall officially take up his duties. The qualifications and procedures outlined in this section shall also be applicable to an Associate or Assistant Pastor(s) who also shall be ex-officio members of the Board of Elders and may represent the Pastor on any other Board or committee.

Section 4. The Board of Elders. Elders must qualify Scripturally as outlined in I Timothy 3:1-7; Titus 1:5-9, and other Scriptures. There shall be no specified number of Elders. Their term of office shall be four years, with approximately one-fourth of the terms expiring each year. Any Elder who has served for four consecutive years shall not be eligible for re-election to the same office for at least one year. Excepting the Pastor and Associate or Assistant Pastor, only those who have been members of this church for two full years shall be eligible for election as Elders. Each year the Board shall choose one of its members as chairman.

The Elders are given the vested authority by the congregation to oversee the church. They shall be the spiritual leaders of the church and be responsible for the spiritual welfare and congregational care of its members. They are to guard the purity of the doctrine and life of the church, and to discipline the church members in accordance with the Word of God. They shall interview and approve applicants for membership (or dismissals where applicable) and shall, in the absence of the pastor, or a vacancy in the pastorate, assume or arrange for the execution of the duties of the pastor. All policies and budgets of various Boards and committees of the church shall be submitted to the Elders for approval.

The Board of Elders shall be responsible for the custody and maintenance of the property of the church and its financial operations, but shall not be empowered to buy, sell, lease, mortgage or transfer real estate without specific authority from the church. The Board shall ensure that designated monies have been directed to the proper funds and account. To carry out its responsibilities with regard to the finances and property of the church, the Board at its judgment may make decision. The individual, who need not be an Elder, shall appoint a chairman of a Finance Committee and a Property Committee, who in turn will appoint other members of their respective committees. All appointments are subject to the approval of the Elders and are limited to church members at least 21 years old.

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The Finance Committee will prepare, post, and distribute to the church membership two weeks in advance of the annual meeting, an annual budget for the church General Fund, which shall be approved by the congregation at the meeting by majority vote. This Committee will also provide the necessary financial and administrative guidance and supervision to the church staff, offices and members to ensure that expenditures from the General Fund remain within the available funds and congregational approved total budget of that year. The Finance Committee will attempt to maintain a Reserve Fund, equal to ten percent (10%) of the total General Fund budgeted for the year. This Reserve fund is to be disbursed, by approval of the Committee, at such times as current year deficits are deemed to have threatened the curtailment of the ministries and approved programs of the church. Funds accumulated in excess of this ten percent reserve may be expended with congregation approval or otherwise will be applied to the succeeding year's budget. The Property Committee shall supervise all repairs to the building and take all necessary measures for the protection and maintenance of the physical plant of the church.

Section 5. The Board of Deacons. Deacons must qualify Scripturally as outline in I Timothy 3:8-13 and other Scriptures. There shall be no specified number of Deacons. The Deacons shall be chosen for a term of one year. Only those who have been members of the church for two full years shall be eligible for election as Deacons. The Board of Deacons is responsible for the administration of the Deacons' Fund for the assistance of the needy. Deacons will serve with the Pastor and Elders in the visitation ministry of the church with special attention to the sick and needy. Deacons will assist in the serving of communion when requested by the Board of Elders and also undertake special projects as requested or approve by the Elders and will also undertake special projects as request to approve be the Elder.

Section 6. Board of Christian Education. This Board shall consist of at least nine elected members, one third of whom shall be elected at each Annual Meeting to serve for three years. No member may serve more than on full term consecutively. Members chosen to fill unexpired terms shall serve only until the expiration of such term unless r-elected. In addition the Board of Elders shall designate an Elder to serve as a member of the board of Christian Education. This Board shall have the responsibility of overseeing and correlating the total church education program.

Section 7. The Moderator. The Moderator shall be the administrator of the Constitution and By-Laws and shall preside at all business meetings. The Moderator shall be elected for a one year term, but shall serve no more than three successive terms. He shall have no power except as granted by the church. The Chairman of the Board of Elders shall serve as Vice Moderator.

Section 8. The Clerk. The Clerk shall keep a faithful record of the proceedings of the church. He shall also keep a register of the members of the church with date of their reception and removal; record baptisms, marriages and deaths, and make full report to the church at the Annual Meeting . He shall take care of any correspondence as instructed by the church; shall notify all persons elected to office, committee, or membership in the church; give legal notice of all meetings when such notice is required; report all communications of which the Church should be apprised; and conduct as may be necessary its

correspondence.

Section 9 A. The Church Treasurer. The Church Treasurer shall be custodian of the general fund of the church. The Treasurer may also be the custodian of other funds by approval of the boards or committees concerned. The Treasurer will be nominated by the Nominating Committee and will be elected by the Church Membership. The Treasurer shall be responsible to the Board of Elders for the proper depositing, disbursements, accounting, and fund status reporting, for the funds properly received by the Church and entrusted to his custody. The Treasurer shall also be responsible for its administration under the respective Board or its designated representative. In making disbursements, the Treasurer shall only do so with the authorizations of the Boards or committees concerned, and in no case may the disbursements exceed the net balance of the budgeted line items in the General Fund without the approval of the Board of Elders. The treasurer will not make disbursements related to non-budgeted items without authorization from the board of Elders. The Treasurer shall attend regular meetings of the Finance Committee and of other boards or committees at their request, for the purpose of making regular status reports, informing board or committee members of any irregularities or problems foreseen, and answering their questions. The Treasurer's record shall be balanced monthly and audited annually. The Treasurer shall be bonded for not less than fifteen percent of the annual general fund budget for the protection of the church.

Section 9 B. Missionary Treasurer. The Missionary Treasurer shall be custodian of the missionary monies of the Church which fall under the jurisdiction of the Board of Missions. He shall be responsible for proper fund accounting and distributing under the direction of the Board of Missions. He shall attend meetings of the Board and report on the financial condition of the missionary fund, providing such other information as the Board may require. His records shall be balanced monthly. For the protection of the office holder and the Church, this position shall be bonded for not less than 15% of the annual budget.

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Section 10. Sunday School Superintendent. The Sunday School Superintendent shall be responsible for the administration and operation of the Sunday School under the direction of the pastor and the policies of the Board of Christian Education. Shall strive to accomplish the primary objective of the Sunday School, which is to ensure that all who attend come to a personal knowledge of Jesus Christ as Lord and Savior, that they grow in grace and Christian maturity and in submission to the will of God. This position shall be filled for a one year term and shall not be held for more than three consecutive terms by the same person.

Section 11. Nominating Committee. The Nominating Committee shall consist of a minimum of eight members, one-half of whom shall be elected at each annual meeting to serve for two years. At least one of the members shall be an Elder. No members may serve more than one consecutive term. Members elected to fill unexpired terms shall serve only until the expiration of the unexpired term only persons who have been members of this church for two full years shall be eligible to serve on this committee. All nominations for church officers shall be posted on the church bulletin board at least two Sundays prior to the Annual Meeting and individual copies shall be published and distributed to church members at the same time. Nominations shall be presented in writing at the Annual Meeting with a copy for each member present. Additional are permitted from the floor for all offices except Elders, and Deacons.

Section 12. Church Ordinance Preparations Committee. This committee will consist of at least three church members elected at the Annual Meeting, who shall be responsible for the preparation of the Communion Service and for the care of the communion materials and baptismal robes.

Section 13. Board of Missions. The Board of Missions shall consist of at least nine elected members. Their term of office shall be three years, with approximately one fill unexpired terms shall serve only until the expiration of such term unless re-elected. Any member who has served for three consecutive years shall not be eligible for re-election for at least one year. In addition, the Board of Elders shall designate one Elder to serve as a member of the Board of Missions. The Board of Missions shall be responsible for the missionary program of the church, shall constantly review the needs of present missionaries, and recommend appropriate adjustments in financial support. They shall also screen, interview, and recommend new missionaries and programs to the church for consideration of support. All expenditures of missionary monies must be approved by the church. The Board of Missions shall direct the missionary Treasurer in the distribute for missionaries of funds in accordance with the approved program of the Church. The Missionary Budget after approval by the Elders, shall be posted on the church bulletin board at least two Sundays prior to the Annual Meeting and

individual copies shall be published and distributed to church members at the same time.

Section 14. Church Music Committee. This Board shall consist of at least nine members, one third of whom shall be elected at each Annual meeting to serve for three years. No member may serve more than one full term consecutively. Members chosen to fill unexpired terms shall serve only until the expiration of such term unless re-elected. The Minister of Music shall be an ex-officio member. This Board shall have the responsibility of correlating and overseeing the total church music program. It shall establish general policy and guidelines, the implementation of which shall be the responsibility of the Minister of Music.

Section 15. Youth Ministries Committee. The Board of Youth Ministries shall consist of at least six (6) elected members, one third of whom shall be elected at each annual meeting to serve for three (3) years. No member may be elected to more than one full term consecutively. Members chosen to fill unexpired terms shall serve only until the expiration of such term, unless re-elected. In addition, the Board of Youth Ministries. The Minister of Youth shall be an ex-officio member of this Board. This Board shall report to the Board of Elders. It shall have the responsibility for correlating and overseeing the Church youth ministries. It shall insure that the youth ministries are carried out in accordance with overall church policy. The Board shall support and assist the Minister of Youth in the conduct and coordination of the youth minister program.

The Board of Youth Ministries shall be responsible for the continuity of the Youth Ministries. It shall see that the Youth program functions effectively on a continuing basis -- even during the absence of a Youth Minister.

Section 16. Other Officers. Other officers and committees may be voted by the church at any business meeting together with an outline of duties; provided, however, that these duties do not conflict with the stated officers and committees.

ARTICLE 3. ORDINANCES

Section 1. The Lord's Supper. In accord with our Lord's gracious words in I Corinthians 11:23-25 and other Scriptures, the Lord's Supper is to be observed in remembrance of Him to show forth the Lord's death until He comes. The emblems of the Communion Service are to be set forth as symbols of our Lord's flesh and blood. The Lord's Supper shall be observed at least once per month and all who love the Lord and confess Him before men shall be invited. The stated time shall be at the Worship Service the first Lord's Day of every month; but when deemed desirable, another Lord's Day may be chosen by the Board of Elders. This ordinance may also be observed on other occasions by vote of the Elders or church.

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Section 2. Baptism. The ordinance of baptism shall be administered only to those persons who have first been born again, and who have been recommended by the Board of Elders for baptism. Infant baptism shall not be practiced. A Christian may be baptized whether or not he is contemplating membership. Baptism shall not be set forth as a condition of salvation, but as an initiatory, testimonial and symbolic act as taught and commanded in the Scriptures.

ARTICLE 4. MARRIAGES

Section 1. Church Building. Marriage services in the church buildings shall be only for those who are professing Christians and abide by Section 2, Article 4. A marriage of unbelievers may be performed in the parsonage but not in the church building.

Section 2. Marriage of the believers. The believers who plan to get married must be freed from premarital sex and at least must be 18 years of age. The couples need to register their marital status at the city hall. The couples shall have evidence of their engagement according to their local Christian practice.

In order to distinguish from Cambodian secular practice, the elders have voted that the whole wedding should be done in Christian perspective and give glory to God as stated in I Corinthian 10:31 and Colossian 3:17. The wedding reception shall refrain from alcohol, secular band and dance (This is applied to any location). If the couples decided to have alcohol and secular music in their reception, the church building shall not be allowed for such service (1 John 2:15:-17, James 4:4 and Romans 12:2), and the pastor will not be permitted to perform the matrimony.

Those who plan to get married need to be reminded that the requirement for the performing of marriage is at

least a three month period of preparation and counseling. Marriage is a sacred and lasting covenant that it should be planned out carefully. The couples should make necessary arrangement with the pastor before the wedding in order to avoid conflict.

Section 3. Marriage of the Unbelievers. Whenever unbelievers request for the wedding ceremony, the marriage may be performed in the personage. It is an opportunity for a out reach. The couples have to be 18 and have to register their marital status at the city hall.

Section 4. Marriage of the believer with unbeliever. No marriage of a professing Christian to an unbeliever shall be performed on any of the church property nor by the pastor (2 Corinthians 6: 14-18; Deuteronomy 7-16).

Section 5. Marriage of the divorced person.

Section 1. Biblical teaching : God's intention in creating male and female and in ordaining marriage is clear. Human sexuality finds fulfillment in marriage, and marriage is a permanent and exclusive union. This is the divine purpose and ideal. As God intended it, marriage is to be between one man and one woman for life. Only death was to break the marriage bond. Divorce is nowhere commanded or encouraged in Scripture. Every divorce, even when Biblically permissible, is a declination from the divine ideal (Malachi 2:31-32; Luke 16:18; 1 Corinthian 7:10-11).

The teaching of Christ prohibits divorce for all reasons other than adultery (Matt. 5:32, Matt. 19:9). Presumably, the reason why immorality is the sole ground on Which Jesus permitted divorce is that it violates the "one flesh" principle which is fundamental to marriage as divinely ordained and Biblically defined. Nothing in the words of Christ in Matthew 5:32 and 19-9 forbid the remarriage of people divorced because of fornication. In addition to this one exception stated by Christ, the Apostle Paul added another in Cor. 7. In fact, we believe that the implication of these verses is that divorce breaks the marriage bond, and that the innocent party has the right to remarry.

Section 2. A divorced person who requests remarriage needs to have a document from court and has to be the innocent party.

Section 3. The marriage of person who have a deceased partner is legitimate (1 Corinthian 7:37), however, the death certificate of the partner is required and the marriage shall be abided by Section 2 of Article 4

Section 4. Couples who have married in a country other than the US, could have a second wedding party reception but not a wedding ceremony . A formal wedding ceremony has been performed in the name of the Lord.

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ARTICLE 5. LICENSING, COMMISSIONING AND ORDAINING

Section 1. Licensing. Members of the Church who are missionary candidates accepted by a mission board or who are candidates for Christian service under circumstance where the designation of missionary is applicable, may make a commissioning request to the Board of Elders or the Board of Missions. If approved, following examination by a joint meeting of these two Boards, a recommendation shall be made to the church where a three-fourths vote of the members present and voting is required prior to implementation. When authorized by the church, an appropriate service shall be scheduled and a certificate issued by the church to the commissioned member.

Section 2. Ordaining. A Christian who desires to be ordained to the Christian ministry must fulfill the Scriptural qualifications of an Elder or Bishop as set forth in I Timothy 3:1-7 and other Scriptures. He should not be considered unless and until the church has had opportunity to have sufficient knowledge of his qualifications (I Timothy 5:22). After examination by the Board of elders, or by an ordination council called by the church, to which are invited other churches along with the faculty of the school which the candidate has attended and any individuals that may be desired, the church shall vote on the ordination with a three-fourths

majority of those present and voting required for approval. The ordination shall take place at a subsequent meeting or service with or without other ministers and Christian laymen called in as witnesses. The ordination shall be a witness to the world that the church believers called the candidate to a particular work and that the church has subsequently set the candidate apart for this work (Acts 13;1-4).

ARTICLE 6. MEETINGS AND SERVICES

Section 1. Worship, Bible study and Prayer Services. The regular services of this Church shall be the Sunday morning Bible School, the Sunday Morning Worship Service, the Sunday evening Service and the Midweek Prayer Service .Other regular and special services may beheld ads the Church deems them needful for desirable .

Section 2. Business Meetings:

Paragraph 1. The Annual Meeting of the Church shall be held on the third Wednesday of May, at 7:30 p.m. At this meeting officers shall be elected, yearly reports of officers, committees and departments shall be presented in writing, and any other business may be transacted.

Paragraph 2. Special Business Meetings. Special business meetings shall be called whenever the moderator considers it necessary, and must also be called by the Moderator whenever he is requested to do so by the Pastor, or the Board of Elders, or any twenty five members. In general, only substantive matters will be referred to the congregation such as capital items, staff positions, constitution and By-Law amendments, vacancies in stated officers and other business matters the By-Law do not allow the Elders to handle.

Paragraph 3. Call of Meetings. All business meetings must be announced two weeks preceding such meetings. Such calls may be in the form of verbal announcements from the pulpit or printing in the church bulletins. It should be the rule or discretion of the Pastor or Elders. Written notices may also be sent to the entire membership.

Paragraph 4. The fiscal year of the church shall end on the 31st day of May each year.

Paragraph 5. Quorums. For the annual meeting the quorum shall consist of fifteen (15%) percent of the members entitled to vote. For special business meetings, the quorum shall consist of ten (10%) percent of the members entitled to vote. The number used to determine the quorum shall not include anyone under the age of 18, members living more than 50 miles from the church, resident students in schools more than 50 miles from the church, shut-ins,invalids, missionary members, and members who have not attended church for a year or more. The quorum for the year shall be determined by the Church clerk and announced to the Church at the annual meeting.

Paragraph 6. Robert Rules of Order shall be used in the transaction of business except in cases where these may be in conflict with these rules and By-Laws.

ARTICLE 7. AMENDMENTS

These By-Laws may be amended at any business meeting duly called, but only by 3/4 vote of members present and voting. Such proposed amendments must be posted on the church bulletin board or inserted in the church bulletin for at least two Sundays before the vote. Amendments may be presented by pastor, board of elders, or any twenty five members. All proposed amendments should be cleared through the Moderator before being posted.